

Homeowners of Laurel Park Executive Committee

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| Meeting Date: | October 15 th , 2012, 6:15 PM |
| Meeting Location: | LPA Office |
| In Attendance: | Wendy Kane, President Tryna Hope, Vice-President Dan Richardson, Property Chair Louis Hasbrouck, Financial Officer Kristepher Severy, Clerk David Baker, Member-At-Large Fred Cohen, Member-At-Large Michael Pancione, Property Manager Kate Richardson |
| Next Meeting: | Monday, November 5th, 2012, 6:15 PM, LPA Office |

Agenda:

1. New Business from Homeowners

A. Request for lawn care near #117 (item 1)

Pancione offered to see that the area around the dumpster was trimmed in response to a request from a homeowner.

B. New roof on #97

A request to perform roof work on #97 was approved; Kristepher offered to request a copy of the building permit from the homeowner. Also, a request to perform roof work on #109 was approved.

C. Other things discussed

A drainage problem on Simpson Street was discussed; Pancione informed the EC that gravel dumped in the area should mitigate pooling. Wendy offered to contact the resident effected.

2. Committee Requests / Happenings

3. Property Manager Report

A. Wooly Adelgid update

Pancione reported that C. L. Frank and Co. would tag all the Hemlocks in the Park for identification and begin treatment against the Wooly Adelgid, all in the next two weeks. Wendy offered to post to the list serve and Kristepher offered to post to the bulletin board the projected treatment schedule. In addition, Wendy offered to post to the list serve and Kristepher offered to post to the bulletin board the availability of winter Dining Hall storage.

B. Heat, leak, trim on Normal Hall update

Pancione reported the heat in Normal Hall to be working; he said he'd check some trim that needed attention; he said a sporadic leak would have to be monitored.

C. Quote for paving Simpson Street update

A third quote for the paving of Simpson Street is still forthcoming.

D. Removal of HALP Office to LPA Office

Much of the HALP Office's materials have been relocated to the LPA Office for easier access.

E. HALP Truck update

Louis Hasbrouck reported not having been able to yet look at HALP's truck; Pancione offered to clean out the back in preparation for its impending test drive.

F. Topsy mailbox update

Pancione offered to be sure that a topsy mailbox was looked at again, as it was reported to be not quite upright.

G. Annual Meeting Preparation

Pancione reported that packages were sent out to Homeowners in preparation for the Annual Meeting.

H. LP street length

Pancione offered to figure the Park's street length; the EC hopes this figure will help make future plans.

I. Other things discussed

Pancione agreed to meet with Louis Hasbrouck on Thursday at 11:45 so he could obtain a Profit and Loss statement. He also agreed to take care of a downed tree in the Park. Wendy offered to inform the caretaker of #100 that they would receive no reduction in fees while that unit was on the market. Leaf pick-up was scheduled for all Tuesdays between and including October 20th through November 27th, with rain days on Thursdays; Wendy offered to post to the list serve and Kristopher offered to post to the bulletin board this service. Lastly, Wendy offered to send a copy of the by-law proposals to Kristopher, which he in turn offered to send along with the draft minutes of the Budget and By-Law meeting to Pancione, so that he in turn could make copies for residents to peruse at the Annual Meeting.

4. Old EC Business

A. Permit for roof work on #60 update

A permit for roof work on #60 was received by mail.

B. Construction on #77 update

Nothing new was received regarding work on #77; Louis Hasbrouck offered to check up.

C. Permit for roof work on #7 update (Tryna)

Tryna said a permit for roof work on #7 had been issued, and that the Homeowner will deliver it to the EC.

D. Other things discussed

It was discussed that #92 planned to bring plans for a patio. Wendy offered to phone Pancione to determine what the cost of maintaining the front gates might be.

5. New EC Business

A. Final prep for Annual Meeting

Tryna offered to bring a box and paper for a secret ballot. Kristopher offered to ask Greg Kline if he would ask the nominees for Property Chair to give a speech of sorts at the Annual Meeting. Dan Richardson offered to turn the heat on early at Normal Hall. Kristopher offered to try to obtain coffee and biscuits from a local business.

B. Approve last meeting's minutes

Approved.

C. Set next meeting

The next meeting was set for Monday, November 15th, at 6:15 PM, in the LPA Office

Questions?

*These minutes are composed with brevity in mind. If you have questions regarding any of the issues set forth here, please email us at halpec@yahoo.com. You can also call me at home 413-587-8908 or email me at kristophersevery@gmail.com (I'm Kristopher at #102, Clerk to the EC).
Thank you!*